



RECORD OF THE 1ST JOINT COORDINATION COMMITTEE (JCC) MEETING OF THE JICA/SADC FORESTRY PROJECT

26 November 2015, Tokyo, Japan

1. Introduction

The first Joint Coordination Committee (JCC) meeting of the JICA/SADC Forestry Project was held on 26 November 2015, in Tokyo, Japan. The meeting was co-chaired by the Director Food, Agriculture and Natural Resources (FANR), Mrs. Margaret Nyirenda and Mr. Yoshiro Kurashina the Chief Advisor for the Project.

2. Opening

The Co-Chair, the Director-FANR opened the meeting and welcomed the participants to the first JCC meeting. She presented the agenda for the day which was aimed at reviewing progress of the three components of the Project and approve the workplan for the next six months. The order of the discussions followed the following sequence:

- (1) Forest information System
- (2) Participatory Forest management, and
- (3) Forest Fire Management

3. Attendance

The meeting was attended by 12 SADC Member States, namely Angola, Botswana, Democratic Republic of Congo (DRC), Lesotho, Malawi, Mauritius, Madagascar, Mozambique, Namibia, South Africa, Seychelles, and Zambia. Officials from the SADC Secretariat, German International Cooperation (GIZ) and JICA also attended the meeting.

The Attendance list is attached as **Appendix 1**.

4. Objective of the Meeting

The objective of the meeting was to discuss progress of the Project, review the work plan of the Project and agree on the way forward.

5. Adoption of the agenda

The JCC considered and adopted the agenda without amendments.

6. Forest Information System

- 6.1 The Chief Technical Advisor (CTA), Mr. Yoshiro Kurashina, presented the Forest Information System Component. The presentation is attached as **Appendix 2**.
- 6.2 The CTA highlighted the Implementation Structure of the Project which consists of officials from SADC Secretariat, Member States and JICA. He also presented the workplan for the Forest Information System Component.
- 6.3 The JCC considered the draft workplan on the Information Component and proposed the following amendments:

| | |
|---|--|
| 1 | Add new Activity 1-4: Develop the capacities on Forest Information Management as new activity of project |
| 2 | Add new Activity 1.4.3 Short term training on the Forest Information System |
| 3 | Conduct Baseline Study from January to June 2016 by Project Management Unit (PMU) |

| Original Activity | Proposed Activity |
|---|--|
| 1.1.3 Select Action Plan of one Member State (MS) as the pilot operation for developing/ modifying the National Forest information (NFIS) under the Project | 1.1.3 Select Action Plan from more than one MS as the pilot operation for developing/ modifying the NFIS under the Project |
| 1.1.5 Implement the selected Action Plan in one of the MS | 1.1.5 Implement the selected Action Plan in more than one MS |

- 6.4 The JCC made an assessment of existing forest information systems in Member States as reflected in Appendix 2. The JCC noted that some Member States do not have any information system in place. The JCC recommended the Project should provide extra support to these Member States in the form of capacity to manage the system and the relevant equipment.

DECISION 1: Forest Information System

- 6.5 The Joint Coordination Committee approved that the Project should provide:
- (i) relevant capacity including short term courses to all Member States to manage the forest information system; and
 - (ii) basic equipment to Member States which do not have Forest Information Systems in place.
- 6.6 The Joint Coordination Committee adopted the workplan on the Forest Information System Component with the amendments highlighted in 6.3.

7. Participatory Forest Management

- 7.1 The JCC received a presentation on Participatory Forest Management Component from the Project Coordinator, Mr. Kikkawa Katsutaka. The presentation is attached in **Appendix 3**.
- 7.2 The JCC considered the draft workplan on the Participatory Forest management Component and proposed the following amendments:

| Original Activity | Proposed Activity |
|---|--|
| 3.3.2 Select one Pilot Area to test the Guideline in one Member States | 3.3.2 Select Pilot Areas in more than one Member State to test the Guidelines |
| 3.3.3. Implement the Pilot Operation in one of the Member States according to the draft of Guideline. | 3.3.3. Implement the Pilot Operations in Member States according to the draft of Guidelines. |

- 7.3 The JCC noted that the selection criteria for pilots tend to favour the same countries for conducting pilot activities. It was proposed that a better selection system for conducting pilot activities be developed. Such a system could include grouping together countries with similar characteristics.

DECISION 2: Participatory Forest Management

- 7.4 The Joint Coordination Committee mandated the Project Management Unit to develop a new criteria for selecting countries to implement pilot activities taking into account different characteristics of Member State.
- 7.5 The Joint Coordination Committee adopted the workplan for the Participatory Forest Management Component with the amendments under item 7.2

8. Forest Fire Information System

- 8.1 The JCC received a presentation on Forest Fire Management Component from the Project Coordinator, Mr. Kikkawa Katsutaka. The presentation is attached in **Appendix 4**.
- 8.2 The JCC considered the draft workplan on the Forest Fire Management Component and proposed the following amendments:

| Original Activity | Proposed Activity |
|--|---|
| 2.1.4 Implement the selected Action Plan in one Member States | 2.14 Implement Action Plan in more than one Member State |
| 2.2.5. Implement the Pilot Operation in one Member State | 2.2.5. Implement the Pilot Operation in more than one Member State |
| 2.3. Develop/Modify National Action Plans for Integrated Forest Fire Management | 2.3. Develop/Modify National and Cross-boundary Action Plans for Integrated Forest Fire Management |
| 2.3. 1 Conduct workshops to modify the National Forest Fire Management Action Plan of Member States guidelines integrating information, technologies and rural populations | 2.3. 1 Conduct workshops to modify the National and Cross-boundary Forest Fire Management Action Plan of Member States guidelines integrating information, technologies and rural populations |
| 2.3.2. Compile and publish the Action Plans of Member States guidelines on the website (SADC-RFIS) and as a booklet. | 2.3.2. Compile and publish the Cross-boundary Action Plan of Member States guidelines of MSs on the website (SADC-RFIS) and as a booklet |
| None | JICA to consider supplying equipment to the Project to facilitate implementation of Forest Information System Component and Fire Information System based on baseline surveys |

- 8.3 The JCC noted that some countries have installed the AMESD / MESA & AFIS systems, namely Botswana, Madagascar, Malawi, Mozambique and Namibia. However, there was need for enhancing capacity to operate the systems.

- 8.4 The JCC noted that fire management systems do not exist in all Member States in the region. Appendix 5 shows the current situation on fire management information systems in the region. The JCC further noted that there was need to evaluate the effectiveness of existing fire systems and identify the systems which can be harmonised and scaled up.
- 8.5 The JCC also noted that there was need to provide some Member States with basic equipment for forest and fire management information systems.
- 8.6 The JCC reviewed and recommended a transboundary approach to the implementation of the Forest Fire Management Component. JCC also agreed to include an activity on research and development in the project workplan.

DECISION 3: Forest Fire Information System

- 8.7 The Joint Coordination Committee approved that the Project:
- (i) apply a transboundary approach in the implementation of activities; and
 - (ii) include a research and development activity in the workplan.
- 8.8 The Joint Coordination Committee requested JICA to consider the possibility of supplying equipment for forest and fire management systems based on the results of baseline surveys.
- 8.9 The Joint Coordination Committee adopted the workplan for the Forest Fire Management Component with the amendments under item 8.2.

9. Collaboration with related projects – SADC TUPNR Project

- 9.1 The JCC noted the presentation by the GIZ Project Coordinator, Mr. Reinhard Woytek on participatory forest management as one of the activities under the German supported SADC Transboundary Use and Protection of Natural Resources (TUPNR) project.
- 9.2 The JCC also noted that the success of a participatory forest management approach requires building trust and collaboration with the communities and other relevant stakeholders. In addition, Member States were requested to identify projects in their countries to collaborate with the GIZ/SADC TUPNR Project.
- 9.3 The JCC further noted a presentation on community based fire management by TUPNR Project. A regional curriculum on Integrated Fire Management has been developed by this project which can be used by relevant stakeholders in the region.

10. Translation of documents for the JCC meeting

10.1 The JCC noted that key project documents for the JCC meeting were not translated by the PMU into the three official languages of SADC to facilitate their meetings.

DECISION 4: Translation of documents for the JCC meeting

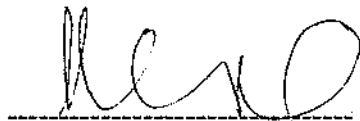
10.2 The Joint Coordination Committee recommended that the Project Management Unit should translate all key documents for the Joint Coordination Committee meeting into the three official languages of SADC to facilitate communication during their meetings.

11. Date and venue of the next meeting

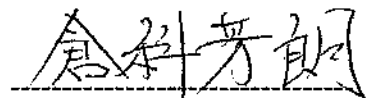
The JCC recommended that the next meeting be held in July 2016, in Madagascar which has offered to host the meeting, as part of sharing experiences and lessons.

12. Closure

The meeting was closed by the Co-chairs who expressed their appreciation to the Member States and the JICA team for their active participation and commitment to the project. They indicated that the PMU will endeavor to implement all the decisions taken at this meeting and wished the all members of the committee safe journeys home.



Margaret Nyirenda
Director-FANR,
Co-Chair JCC



Yashiro Kurashina
Chief Technical Advisor
Co-Chair JCC

Date: 27th November 2015

Date: 27 November 2015



Appendix 1: Participants List

| | Country | Name | Position / Organization | E-mail | Telephone /Mobile |
|----|--------------|--------------------------|--|--|-------------------------------------|
| 1 | South Africa | Phindiwe Dingile | Counsellor RSA Embassy | phindiwedingile@gmail.com | +818049004663 |
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| | Republic of | bo Lolimba | Management | |
|----|-----------------|----------------------|---|--|
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